



UIC Car Parking Rules

I. Parking Rules

1.1 Vehicles of Teaching and Administrative Staff

All vehicles of teaching and administrative staff must apply for vehicle parking permits and can enter UIC only after obtaining the entry and exit permissions. They should be parked in the underground parking lot or at the designated parking positions. Vehicles should be parked properly according to the marked positions on the site and are not allowed to park randomly on the campus. If a vehicle is parked disorderly for more than 3 times, the entry and exit permissions will be cancelled.

1.2 Vehicles of Students

UIC does not provide parking spaces for students. Students should solve the parking problem outside the campus on their own.

1.3 Other Vehicles

1.3.1 Bicycles should be parked at the locations designated by UIC and are not allowed to be parked in corridors, classrooms, offices or workshops, etc.

1.3.2 For temporary parking of vehicles of external visitors or suppliers, etc., it is required that the on-duty teaching and administrative staff make declarations through "Visitor Invitations".

1.3.3 Vehicles for merchants to receive goods are allowed to enter the campus temporarily, but the staying time shall not exceed one hour. Merchants need to go to EMO to apply for temporary vehicle entry and exit permits and provide vehicle licenses and certificates to be kept by the security team until they leave. The specific management will be carried out by the security guards of the property management company.

1.3.4 Construction vehicles are managed by the property management company. Construction agreements need to be signed and a series of other procedures of the property management company need to be fulfilled. For details, please consult the property management company.

1.3.5 According to Article 10 of the "*Regulations on Road Traffic Safety Management in Zhuhai Special Economic Zone*": Motorcycles and electric bicycles within the special zone are not allowed to be registered and are prohibited from running on the road. Therefore, riding and parking motorcycles and electric bicycles are prohibited on the campus.

II. Procedures for Applying for Parking Permits

2.1 Due to the limited number of parking spaces, they are only available for application by the teaching and administrative staff of UIC.

2.2 Application Method: Enter UIC portal website - "Parking Permit Application Form" - and wait for approval after submitting the relevant materials.

2.3 Contact: 3620705

III. The Estate Management Office of UIC reserves the final right to interpret the above terms.



UIC车辆停放规则

一、停放规则

1.1 教职员车辆

所有教职员的车辆，都必须申请车辆停车许可，获得进出权限后方可入校。停放在地下停车场或指定的停车位置。并按照现场划线位置停好，不可在校园内任意停泊。若乱停放超过3次，将取消进出权限。

1.2 学生车辆

学校不为学生提供停车位，学生自行在校园外解决停车问题。

1.3 其他车辆

1.3.1 自行车按照学校指定的地点停放，不得停在走廊、教室、办公室或工作坊等空间。

1.3.2 外访或供应商等车辆临时停放，需职教职员工通过“访客邀请”进行申报。

1.3.3 商家进货车辆可允许临时进入校园，但逗留时间不能超过一小时。商家需到 EMO 办理临时车辆出入证，并提供车辆证照在保卫组保存至离开为止。具体管理由物业管理公司保安执行。

1.3.4 建筑施工车辆归由物业管理公司管理，需签订施工协议书和履行物业管理公司其他一系列流程。详情咨询物业管理公司。

1.3.5 根据《珠海经济特区道路交通安全管理条例》第十条规定：特区内摩托车、电动自行车不予注册登记、禁止上路行驶。因此，校区内禁止骑行和停放摩托车、电动自行车。

二、停车许可申请办理办法

2.1 由于停车位数量有限，仅供 UIC 教职员工申请。

2.2 申请方法：进入学校门户网 —— “停车许可申请表” —— 提交相关资料后等待审批即可。

2.3 电话：3620705

三、UIC 物业管理处保留对上述条款的最终解释权。

北京师范大学-香港浸会大学联合国国际学院
物业管理处 物业管理处

